

To All Members Of The
**MECHANICAL ENGINEERING
 TECHNICAL DIVISION, IEM**



32nd ANNUAL GENERAL MEETING

Notice is hereby given that the **32nd Annual General Meeting** of the Mechanical Engineering Technical Division, IEM will be held on **21st October 2017 (Saturday)** at **11.00 a.m.**, at the **Tan Sri Prof. Chin Fung Kee Auditorium, 3rd Floor, Wisma IEM, Petaling Jaya.**

AGENDA
1. Opening Address by the Chairman of Session 2016/2017.
2. Confirmation of Minutes of the 31 st Annual General Meeting held on 15 October 2016.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2016/2017.
5. To receive and adopt the Financial Statement for the year ended 31 December 2016.
6. Election of the New Office Bearers for the Session 2017/2018.
7. Address by the Chairman for Session 2017/2018.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Dr. Kannan M. Munisamy
 Chairman 2016/2017
 Mechanical Engineering Technical Division

**BEM Approved
 CPD Hour: 2
 Ref. No.: IEM17/HQ/352/AGM**

(Note: The AGM would be held in conjunction with a talk at 9.00 a.m. at Wisma IEM, PJ)

DONATIONS TO IEM NEW BUILDING (WISMA IEM)	
Members are urged to consider donating generously towards the IEM Building Fund. All contributions deeply appreciated.	
<i>PERSONAL DATA PROTECTION ACT</i>	
I have read and understand the IEM's Personal Data Protection Notice published on IEM's website at http://www.myiem.org.my and I agree to IEM's use and processing of my personal data as set out in the said notice".	
CPD HOURS CONFIRMATION	
Name of Member:	M'ship No:
Signature:	Date: